

**University of Delaware School of Education
Elementary and Middle School Teacher Education Program**

Methods Field Instructor (Part-time Supplemental Professional position)

We are seeking highly qualified and experienced educators to serve as Field Instructors for our teacher preparation program. As a Field Instructor, you will work with pre-service teachers as they complete their methods experience in local schools, providing guidance, support, and mentorship to help them develop into effective and confident educators. This is an exciting opportunity to play a crucial role in shaping the next generation of teachers and making a positive impact on the education community.

Supplemental professional field instructors are paid per method student. Travel to school sites is expected throughout the semester, partial mileage reimbursement is provided from school site to school site. Additional travel expenses may be tracked for personal tax purposes.

Required Qualifications:

- master's degree in education
- certification in elementary education, special education, and/or middle level content areas and teaching experience
- 5 years of teaching in a P-12 setting
- knowledge & use of evidence-based practices
- commitment to supporting equity, diversity, and inclusion
- availability to engage in-person with districts, schools, classroom teachers, university faculty/staff and undergraduate students

Preferred Qualifications:

- experience working with undergraduate students
- experience with mentoring/coaching teachers
- experience working with diverse student populations, including students from low-income backgrounds, multilingual learners, and students with special needs
- familiarity with educational technology and digital tools

Responsibilities

- Provide individualized coaching and mentoring to pre-service teachers during their methods experience, focusing on classroom management, instructional strategies, reflection and professionalism.
- Conduct 2-3 observations of pre-service teachers' teaching practices, providing constructive written feedback and debriefing the pre-service teachers' instructional decision-making.
- Develop and implement a comprehensive plan to support each pre-service teacher's growth and development, including setting goals.
- Maintain accurate records of pre-service teachers' progress, including evaluations, feedback, improvement plans, and documentation of meetings.
- Collaborate with clinical educators and school administrators to ensure a positive and productive learning environment for pre-service teachers.
- Communicate regularly with the methods coordinator and/or program coordinator to ensure seamless communication and coordination.
- Orient clinical educators of program expectations, policies, and procedures.
- Complete mid-term forms, final evaluations forms and three-way conferences.
- Write letters of recommendation or district forms to support the pre-service teacher's candidacy for a teaching position.

- Participate in program meetings, orientations and professional development activities to stay current on evidence-based practices in teacher education and to share knowledge with colleagues.

If interested, please send your resume and the names and email addresses of 2 references to Kristina Najera at knajera@udel.edu