

***2024 CHS Summer Scholarship Program***

**Request for Summer Scholarship Funding Applications**

**Purpose and Funding Types**

The College of Health Sciences (*CHS) Summer Scholarship Program* is an endowed program whose broad purpose is to support student scholarship, experiential learning and research experiences. Participating students will receive a stipend of $5000 and are expected to engage in a research or field-based placement project on a full-time basis for the summer (average of 40 hours per week or 320 hours over the course of 8 weeks).

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| **Fund** | **Projects Supported** | **How many we expect to fund in summer 2024** |
| Kathleen S. Matt Healthcare Leader Fund | Those where students (graduate and undergraduate) engage in hands-on learning opportunities and life changing experiences | 1 |
| Carolyn M. McNeice Fund for Undergraduate Research in Southern Delaware | Those where undergraduate students complete a field-based placement/internship opportunities with health-related organizations in southern Delaware | 5 |
| \*Anonymous Donor for undergraduate CHS Student Scholarship | Those where students (undergraduate) work with faculty on innovative scholarly projects to gain experience and skills that will advance them toward their career goals | 4 |

\*Note, one award will be made to each CHS Department with an Undergraduate Program (HBNS, KAAP, MMS, SON)

**Who is Eligible to Apply?**

Students who meet the following criteria are eligible to apply:

* Are currently enrolled in a major degree program at the College of Health Sciences
* Are in good academic standing (GPA >=3.0)
* Will graduate in 2025 or later
* Have a CHS faculty mentor who has the demonstrated expertise to support the scholarly work to be completed (research or placement)

**High priority applicants and applications will be those that:**

* Are first-generation college students
* Propose a scope-of-work that addresses a leading health problem and/or involves working with a high-risk target population in Delaware
* Clearly show how the scholarly activities (research or placement) will contribute to meeting the students educational and professional goals
* Will result in a meaningful deliverable
* Propose activities that are not part of a regular class requirement

**Key Dates and Administrative Requirements**

Funding announcement release: February 2,2024

Application deadline: 5pm EST March 22, 2024

Review period by faculty committee: March 23-April 19, 2024

Awards announced: April 22, 2024

Earliest start date of funding period: June 3, 2024

Latest end date of funding period: August 8, 2024

Final report on summer scholarship activities due: 5pm EST August 25, 2024

Awardee, faculty and site point-of-contact dyads/triads will be expected to present on the summer scholarship activities at the CHS symposium on teaching, learning and mentorship or CHS Research & Innovation Day.

**How to Apply**

Students interested in applying to the CHS Summer Scholars Program must:

* Identify a faculty mentor
* Meet with the faculty mentor to develop a research or field-based placement scope of work
* Faculty may mentor no more than one student funded by this mechanism
* Submit a complete application by the deadline here: [**http://www.udel.edu/0011630**](http://www.udel.edu/0011630).
* Application materials include:
  + student transcript(s) (unofficial)
  + student resume (1-page)
  + letter of support from CHS faculty mentor
  + if conducting a field-based placement, provide a letter of support from the point of contact at the placement site
  + summer scholarship scope of work (2 pages maximum)

**Use of Scholarship Funds**

Scholarship funds will be paid directly to the awardee and should be used to offset the awardees living expenses for the summer. Funds should not be used to pay for expenses related to carrying out the proposed scholarly scope of work.

**Role of Faculty Mentor**

The faculty mentor will be central to guiding the student awardee in conceptualizing and completing the proposed summer scholarship scope of work. In conceptualizing the goals of the summer scholarship, it is expected that the faculty mentor will help ensure that the goals and activities are commensurate with the student career stage, degree being completed, interests and abilities, and the 8-week funding period. The faculty mentor is responsible for reviewing and approving the final report to confirm that the proposed scope of work was fulfilled.

**Application Review Criteria**

***Research Project***

1. **Significance**
   1. Does the project address a pressing health problem?
   2. Will completing this research project inform future work relevant to the student’s interests?
2. **Investigators (Student and Mentor) and Mentorship**
   1. Does the student have the background in this topic area and capacity to complete this project as described?
   2. Does the mentor have sufficient expertise in this topic area to support completion of this project?
   3. Is the mentoring plan sufficient and appropriate for the work described?
3. **Educational Value**
   1. Will completing this research project advance the student toward achieving their academic and professional goals?
   2. Will the student learn any new skills or methodologies by completing this summer scholarship.
4. **Approach**
   1. Will the study design allow for the research aim(s) and hypothesis to be answered?
   2. Are the proposed assessments valid and appropriate?
   3. Have all regulatory approvals been obtained?
   4. Is the study feasible?
5. **Environment**
   1. Does the mentor’s lab have sufficient resources to support the student in conducting the research described?

***Field Placement***

1. **Quality of Scope of Work Proposed**
   1. Is the student’s background aligned with the mission of the placement site and the scope of work described?
   2. Is scope of work and activities described and appropriate for the site and the student?
   3. Are expected impact and outcomes on population being worked with described and appropriate?
   4. Is the potential educational value for the student clear?
   5. Is the project timeline adequate, and the milestones and deliverables feasible?
2. **Mentorship**
   1. Does the faculty mentor have the background and expertise to mentor the student in the proposed work?
   2. Is the mentoring plan sufficient for the work proposed?
3. **Faculty recommendation** 
   1. Does the student demonstrate good potential for carrying out the proposed scope-of-work in the time period?
   2. Does the student have both academic abilities and personal qualities that will enable him/her to complete the field placement scope of work as described?
4. **Placement site point-of-contact recommendation** 
   1. Does the student demonstrate good potential for carrying out the proposed scope-of-work in the time period?
   2. What value and impact does the proposed scope of work have for your site?

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**Application Form**

*Due 5pm EST March 22, 2024*

*Submit here:* [**http://www.udel.edu/0011630**](http://www.udel.edu/0011630)

1. Applicant Name
2. Applicant Degree Program (drop down menu listing every graduate and undergraduate major program in the college).
3. Which award being applied for
4. Year of study beginning fall 2025
5. Applicant current GPA
6. Please upload applicant unofficial transcript
7. Please upload applicant 1-page resume
8. Mentor name
9. Mentor title
10. Mentor department in CHS
11. How long have the student and mentor have been working together?
    1. If the scholarship is awarded, this will be the first time
    2. Less than or up to 1 academic year
    3. More than one 1 academic year
12. Please upload Mentor’s letter of support
13. Type of scholarship project
    1. Research
    2. Field-based placement
14. If completing a field-based placement, please upload letter of support from field-based placement point of contact
15. Please upload the scope of work for the summer scholarship. The document should be no longer than 2-pages, 11-point arial or times new roman font, 1-inch margins. The scope of work should describe/provide:

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| **Research Project** | **Field-based Placement** |
| Title | Title |
| Project Overview | Site name and location |
| Aim(s) and hypothesis/hypotheses | Description of work/activities |
| Research Design and Methods | Impact on target population/Outcomes |
| Mentoring plan | Targeted skills gained/enhanced |
| Timeline (not part of page limit) | Timeline, key milestones, deliverables |
| References (not part of page limit) | Mentoring Plan |
|  | Limitations and considerations |
|  | References (not part of page limit) |