

# College Republicans at University of Delaware Constitution and By-Laws

## CONSTITUTION OF THE COLLEGE REPUBLICANS AT UNIVERSITY OF DELAWARE

### Article I

#### Name

The name of the organization shall be the College Republicans at University of Delaware, hereafter referred to as the CR@UD.

### Article II

#### Purpose

As an affiliate of the Delaware Federation of College Republicans, hereafter referred to as the DFCR, the CR@UD shall strive to foster University of Delaware student participation with respect to the following goals:

- To aid in the election of republican at all levels of government: national, state, and local;
- To develop political skills and leadership ability among Republican students;
- To create an environment conducive to political networking among students, politicians, business leaders, and the like;
- To provide an arena for students to express Republican beliefs, and
- To act as an extension of the DFCR.

### Article III

#### Membership

**Section 1: Individual Membership.** A University of Delaware student shall be considered a member of the CR@UD, hereafter referred to as a CR, if he or she holds membership at the CR@UD as detailed in the CR@UD by-laws.

**Section 2: CR@UD Chapter membership.** The CR@UD shall submit a list of officers and members as well as this chapter constitution to the DFCR co-chair as specified in the DFCR by-laws.

### Article IV

#### Executive Board

**Section 1: Officers.** The CR@UD organization shall be administrated by an executive board. The following Executive Board members will be elected at the annual CR@UD board meeting:

- Chapter President
- Chapter Vice-President
- Chapter Secretary
- Chapter Treasurer

#### **Section 1A: Executive Director.**

1. The CR@UD Executive Board shall also have an Executive Director. The Executive Director shall be appointed by the President after the elections and prior to the commencement of additional activities at the CR@UD annual convention and ratified by a majority vote of all CR@UD members.
2. The Executive Director may only have a tie-breaking vote on the Executive Board.

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### **Section 1B: Honorary Board Members, Committee Chairs, and Appointed Officials.**

The CR@UD Executive Board may also have non-voting members. The honorary members will be appointed by the President and ratified by the Executive Board. Non-voting Executive Board members may submit proposals and take part in discussion.

**Section 2: Impeachments.** The CR@UD Executive Board may bring impeachment proceedings against any member of the Executive Board. The procedure for removal of a member shall be specified in the CR@UD by-laws.

**Section 3: Executive Board Vacancies.** Should a voting position on the CR@UD Executive Board become vacant, it shall be filled by an interim appointment of the CR@UD President with the approval of the majority of the Executive Board.

### Article V

#### Executive Board Meetings

**Section 1: Quorum.** All meetings of the CR@UD chapter Executive Board must have a quorum in order to conduct business. A quorum shall consist of a majority of the voting chapter Executive Board.

**Section 2: Board Meeting Protocol.** The Executive Board shall follow *Robert's Rules of Order (Newly Revised 10<sup>th</sup> Edition)* when required by the President of the CR@UD.

**Section 3: Special Meetings.** Special meetings may be called by the President or by two voting members of the chapter Executive Board. These meetings must follow the procedures detailed in the CR@UD by-laws.

**Section 4: Proxy Voting.** Proxy voting shall be allowed at CR@UD Executive Board meetings as specified in the CR@UD by-laws.

### Article VI

#### Convention and Voting

**Section 1: Office Eligibility.** All members in good standing are eligible for office.

**Section 2: Officer Nominations.** Nominations will take place as follows:

- Those who wish to nominate a CR for office must be voting, eligible members of the CR@UD.
- They will be allotted a certain amount of time by the Rules Committee to speak about why they are nominating the CR for office.
- Only one second is necessary to be placed on the ballot.

**Section 3: Voting Requirements.** In order for a member to be eligible to vote, the member should have attended at least three meetings and/or two CR sponsored events.

**Section 4: Elections Officer.** The Executive Officer shall conduct elections.

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**Section 5: Faculty Advisor Requirements.** The faculty advisor shall be present at elections. If the advisor is unavailable, a substitute advisor will be chosen by a majority vote of the current Executive Board.

**Section 6: Ballot Forms.** All elections will be by secret ballot. No absentee ballots will be accepted under any circumstances. Proxy voting will not be allowed at the CR@UD annual convention.

**Section 7: Candidate Speeches.** Each candidate shall be allotted an amount of time by the Rules Committee to speak to the group before voting.

**Section 8: Counting of Ballots.** The Executive Director and the advisor shall count ballots.

**Section 9: Certification of Elections.** A winner shall be selected by a simple majority of votes cast. If there is no simple majority or if there is a tie, there will be a runoff between the top two candidates. If there are only two candidates and they tie, the advisor shall cast the deciding vote.

**Section 10: Date of Convention.** The CR@UD annual convention shall take place within the final thirty days of the fall semester. The CR@UD Executive Board shall designate the time no later than one month prior to the actual convention.

### Article VII Amendments

The constitution may be amended by a two-thirds vote of all members assembled at CR@UD annual convention. Constitutional amendments shall take effect immediately at the adjournment of the convention.

## BY-LAWS OF THE COLLEGE REPUBLICANS AT UNIVERSITY OF DELAWARE

### Article I Membership

**Section 1: Individual Membership.** All members seeking to acquire to renew their CR@UD membership must submit to the treasurer the required dues (as agreed upon by the Executive Board no later than one month prior to the annual convention) and to the secretary the required information (as agreed upon by the Executive Board) no later than the official start of the CR@UD Annual Convention.

**Section 2: CR@UD Chapter Membership.** The CR@UD secretary and treasurer shall send the required information to the DFCR in order to fulfill DFCR campus membership requirements.

### Article II Executive Board Duties

**Section 1: Duties.** The duties of the officers of the CR@UD Executive Board shall be as follows:

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**Section 1A: President.** The CR@UD president shall preside over all meetings and be responsible to facilitate all activities of the CR@UD chapter Executive Board. The president shall be the primary spokesperson for the CR@UD and shall be responsible for communications with the DFCR, the College Republican national Committee, and the Delaware Republican Party.

**Section 1B: Vice President.** The CR@UD vice-president shall preside over meetings in the absence of the president and shall assist the president in the administration of the Executive Board.

**Section 1C: Secretary.** The CR@UD secretary shall be responsible for recording the minutes at all meetings and keeping strict attendance. The secretary shall carry out all duties specified in the CR@UD Constitution and by-laws. In the absence of the secretary, the president shall appoint a secretary pro-tempo to record the minutes of the meetings. The secretary is also responsible for regular contact with CR@UD members.

**Section 1D: Treasurer.** The CR@UD treasurer shall keep all financial records and be responsible for all expenditures and receipts. The treasurer shall file all required reports and keep all official records of membership and activities. The treasurer shall oversee all fundraising activity as instructed by the Executive Board.

**Section 1E: Executive Director.** The CR@UD executive director shall be present at all meetings working with the president in all CR@UD initiatives. The executive director is responsible for assisting the president in the facilitation of events and recruitment.

**Section 2: Appointed Officials.** The president shall be empowered to appoint officials to aid in the administration of the CR@UD organization. All appointments, with the exception of the executive director, are subject to the majority vote of the Executive Board. All appointments may be removed by the same vote. Appointed officials have the same privileges as committee chairs in Executive Board meetings.

### **Section 3: Representation of the CR@UD.**

1. The CR@UD president shall represent the CR@UD before the DFCR as specified in the DFCR by-laws. In the absence of the president, the vice-president shall represent the CR@UD. In the event of the both the president and the vice-president, the president shall appoint a representative.
2. Special representatives to the DFCF are to be appointed by the president and ratified by the CR@UD Executive Board. Under no circumstances can a CR@UD member represent the CR@UD before the DFCR without prior and proper consent of the president and Executive Board.

### Article III Impeachment

**Section 1: Petitioning for Impeachment.** Any member in good standing may petition for the removal of any officer. The petition requires a minimum of 15 percent of the previous CR@UD

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convention's total voting members in attendance. At this, the executive director shall call for a vote of no confidence.

**Section 2: Impeachment Proceedings.** A week will be allowed for caucusing and will conclude at the following meeting for a vote. A two-thirds vote of members in attendance is necessary for removal of said officer.

### Article IV

#### Executive Board Meetings

**Section 1: Presiding Officer.** The CR@UD president shall preside at all meetings of the CR@UD Executive Board. In the absence of the president, the vice-president shall preside. Meetings shall be held prior to each weekly meeting except when otherwise designated by the president.

#### Section 2: Meetings.

1. The CR@UD chapter Executive Board shall meet at least once weekly throughout the fall and spring semesters.
2. Special meetings may be called by the president or by two or more voting members of the Executive Board.

#### Section 3: Executive Board Member Requirements.

1. Members of the Executive Board, excluding honorary board members, appointed officials, and committee chairs, will be required to attend all Executive Board Meetings. In the event that a member shall be absent from a meeting, he or she will submit a written report to the president prior to the missed meeting. Failure to do so will result in an unexcused absence. Following two unexcused absences, the member will be subject to removal by a unanimous vote of the other members of the Executive Board.
2. Honorary board members, appointed officials, and committee chairs may attend meetings freely and can be terminated by a unanimous Executive Board vote.

**Section 4: Members at Executive Meetings.** Any confirmed member of the CR@UD may attend any Executive Board meeting but must remain silent during the executive process. In the event where a member disrupts the meeting, he or she will be asked to leave.

### Article V

#### Convention and Convention Committees

**Section 1: Convention Call.** The CR@UD annual convention shall be held each year in the final thirty days of the fall semester. The official convention call shall be issued to each member at least three weeks prior to the convention by the CR@UD President.

#### Section 2: Credentials Committee.

1. The vice-president shall chair the Credentials Committee.
2. The responsibility of the committee will be to certify membership information acquired from the secretary and the treasurer and to prepare a credentials report containing the names of all voting, eligible members.

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3. The credentials report shall be the first order of business at the CR@UD annual convention.

### **Section 3: Rules Committee.**

1. The Convention Rules Committee shall set the agenda of business for the convention, which must include the election of officers and proposed amendments to the CR@UD Constitution and By-Laws.
2. The Rules Committee shall set the rules of order for conducting convention business. All proposals from the Rules Committee must be approved by a majority vote of eligible members present at the CR@UD convention.
3. The CR@UD Executive Board shall appoint the Convention Rules Committee no later than three weeks prior to the convention.
4. The Rules Report shall be the second order of business at the CR@UD annual convention.

## Article VI Committees

### **Section 1: Delegatory Committee.**

1. The CR@UD vice-president shall chair a temporary Delegatory Committee prior to the DFCR Annual Convention in March or April. The Delegatory Committee will select delegates to the DFCR Annual Committee.
2. If a delegate will be unable to attend the DFCR convention and there are no scheduled Delegatory Committee meetings prior to the DFCR convention, the CR@UD president shall appoint the delegates.

### **Section 2: Other Committees.**

1. New committees can be created at any time by the CR@UD president or Executive Board.
2. Each committee shall elect a chairman, vice-chairman, and secretary at the first meeting of the new committee.
3. All committees should carry out the tasks requested of them by the CR@UD Executive Board.
4. The chairman of each committee shall be granted non-voting Executive Board privileges and will be allowed to present reports on the committee and proposals and take part in discussion and debate.

## Article VII Amendments

The By-Laws may be amended by a two-thirds vote of all members assembled at CR@UD annual convention. Amendments shall take effect immediately at the adjournment of the convention.

## **College Republicans at University of Delaware Constitution and By-Laws**

### **2004 CONSTITUTION COMMITTEE**

Jeff Mapson  
Brian McGinley  
Ryan Silberstein  
Mike Stacey  
Stephanie Zilora

### **2006 CONSTITUTION COMMITTEE**

Italo Carrieri-Russo  
Audrey Dandoy  
Thomas Flanagan  
Don Klenotiz  
Jeff Mapson  
Thomas Schrandt  
Ryan Silberstein  
Emily Taylor  
Stephanie Zilora