

Dear Rome students,

In light of the rapidly changing situation with the COVID-19 (known as coronavirus disease 2019) and the U.S. State Department's [travel advisory for Italy](#), the University of Delaware has decided to cancel the spring program at John Cabot University in Rome. JCU will allow you to request to complete your coursework online, and UD will cover the costs of canceling the spring program. There are important steps you need to take:

1. Follow JCU's instructions (attached) – complete the “Temporary Leave Form” found in your MyJCU portal.
2. Rebook your flight to return to the U.S. as soon as possible.
3. For assistance with travel arrangements, students may contact Concur World Travel at 800-221-4730.
4. Let us know what your travel plans are so that we can be in touch with you to confirm when you have returned home (send to studyabroad@udel.edu).
5. KEEP YOUR REBOOKING RECEIPT for later reimbursement by UD. *UD will reimburse for a standard economy ticket.* We will be in touch at a later time with instructions for how reimbursement will take place.

While there is no immediate threat at this time, we are taking this action now out of an abundance of caution for your safety and well-being. We are sorry that your semester abroad has been cut short in this way. Our priority is your well-being, so your immediate return is the best course of action at this point.

As you prepare to depart, we encourage you to follow the [CDC's guidelines](#) for staying healthy. Once you return home to the United States, please contact us at studyabroad@udel.edu or 302-831-2852. We will be finalizing plans for the completion of the remainder of your semester.

If you have any questions, please do not hesitate to contact us.

Thank you, and safe travels.

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