



## SEVIS TRANSFER-IN INSTRUCTIONS FOR UNDERGRADUATE & GRADUATE STUDENTS

Please complete this form if you have received admission to the University of Delaware (UD) and your institution will be transferring your SEVIS record.

First Name: \_\_\_\_\_ Last/Family Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

SEVIS ID Number (shown on top of I-20/DS-2019): N-\_\_\_\_\_

Current Degree Program End Date \_\_\_\_\_

Are You on OPT?  Yes  No

If Yes, please provide your OPT employment end date or state that you are not currently employed:

\_\_\_\_\_

UD Semester/Session Start Term (Ex. Fall 2022, etc): \_\_\_\_\_

Will You Travel Out of the Country Before Starting Your Program at UD:  Yes  No

If yes, please provide the date you will leave the country (MM/DD/YYYY): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date (MM/DD/YYYY): \_\_\_\_\_

### Transfer Instructions for Students

**STEP 1:** Submit this completed form and a copy of your UD admission letter to your current international student advisor to request your SEVIS transfer.

**STEP 2:** Upload this form to your UD I-20/DS-2019 request application.

### Transfer Instructions for School Officials (DSO/ARO)

University of Delaware does not require DSO/AROs to complete transfer forms for UD degree-seeking students. If the student's SEVIS record is in **Active** status, please release the student's record on the appropriate date to our SEVIS school code or program number shown below.

If the student's SEVIS record is **NOT** in Active status, please contact our office at [oiss@udel.edu](mailto:oiss@udel.edu) or 302-831-2115 before transferring the record to UD.

Please transfer the SEVIS Record to:

**F-1 students:** University of Delaware, School Code: **PHI214F00400000**

**J-1 students:** University of Delaware, Program Number: **P-1-01898**