

Graduate College Council Minutes  
Meeting of April 12, 2012  
Unapproved as of May 5 (To be approved at May meeting)

Attendees (assessed from Zoom screen): Parcels, Rossi, Martin, Riordan, Irvine, Hutchison, McAfee, Wang, Kane, Griffin, Perry, Davis, Braun, Watson, Johnson, Laux, Puciello, Kwansa, Tepsuporn, Botello, Chan, Caplan, Zide, Ford, Lenhoff, White, Pic, Miller, Bais, Thomas, Kerbawy, Safiyah, Racicot, Rechsteiner, Healy, Davis, Bank, Ali, Zurakowski, Silbernagel, McConnell, Hagovsky, Dobler,

Call to order at 3:30.

Agenda and minutes approved.

Dean's remarks (see his slides)

- Strategic plan: Have been busy on other things, so a little off schedule, but catching up. Draft of plan is with the working groups, Dean will receive results this week. Plan should be completed during spring, as expected. President's plan is also under update, with his pillar on interdisciplinary efforts being very closely aligned with ours. High level objectives formation is underway now.
  - For examples provided of high level objective that are arising in the process, see slides. Examples focused on valuing differences, valuing interdisciplinary programs via budget setups, and mentorship.
- Admissions: We are ahead of last year on summer and fall admissions. Increase in yield across all colleges, around 75% at UD-wide level. 21 competitive counteroffers have been made, 8 accepted, 4 declined, waiting on 9. Program seems effective.
  - Where is the growth? Domestically, increase in commits matches to increase in admissions. For international students, the yield is much up. Visa processes are still under control of local consuls. AAU and others are pressing for a change for the short-term to prioritize student visa processing.
  - Diversity and URM? Growth in domestic students is mostly non-URM. URM is tracking with last year, approximately.
  - Some accepting students are deferrals from last year, but this does not account for magnitude of increase.
  - Discussion ensued about graduate certificate students being counted or not as admits when they convert. Dean will look into details.
- Doctoral hooding ceremony is planned, conditions permitting.
  - Will cover current and past cohort of PhD recipients
  - Expect to be able to allow 2 guests, but would allow more if practical
  - Over 100 students signed up so far
  - Would be late afternoon May 27 in stadium
  - All doctoral recipients are welcome, whatever details of degree
- Covid-19 update
  - Vaccine events on and near campus are occurring

- Summer undergraduate research is permitted; housing may be an issue, under discussion
- Vaccines are not being required of students at this point, but it is encouraged (questions of access and availability arise for international students) (Note: UD updated this requirement before these Minutes were produced.)
- "Priority is being given to preparations for an on-campus fall"
- As long as we remain in Phase 3, face-to-face summer scholars should submit form to research office, i.e., at cohort level
- College report to Faculty Senate
  - Required of College each year, will occur at May meeting
- Post-doc town hall occurred last week
  - About 20 in attendance
  - Dean is working on new ways to support post-docs, including welcoming when they arrive, finding ways to connect with one another, and new professional programming for them
  - There are over 200 post docs on campus
- Program director meeting
  - Will discuss how support peer mentoring at upcoming meeting
  - Regarding Mentor Collective, College will contract with them to build student-alumni connections
- Awards Committee
  - Still looking for faculty to serve in selecting award recipients
- Q: Women and Gender Studies has a new certificate. Who to inform? A: Grad College has a page for each program, please tell staff and fill inventory form
- Q: Can staff serve on Awards? A: Should be faculty.
- Q: Awards opportunities/nominations seem not be listed on the Grad College website with deadlines. A: New website is student-oriented, so may not be at top level. Dean will consider if it is structured appropriately.

#### Update on Committee Proposals (Mark Parcels, see his slides)

- DEI committee is adding members, will be convening soon
- Online Education and Data Management Committees are still being formed, not yet convened

#### Graduate Students

- No report

#### Standing Committees

- ICC (Richard Braun, see his slide)
  - Meeting every other week
  - Working to keep certificate programs moving through process, meeting with program leaders

- Proposed Bylaw changes to be presented later in this meeting (will arise in new business)
- Student Life (Amy Griffin, see her slides)
  - Time off policy for TAs, RAs, GAs approved by Committee
  - Family leave policy is being updated
    - Current is to allow an unpaid semester of a 6 week parental accommodation with pay
  - Discussion of support for international students
    - There has been a concern expressed
    - Request for student rep to speak at May Council meeting on topic
    - Comment from floor: Happy to see this raised, as UD has taken more of a legal approach rather than support approach.
    - Time will be made available at May meeting
- Awards Committee (LaRuth McAfee, see her slides)
  - Overview of numbers, status, and process on awards---see slides for details
  - Competitive Counteroffer program is still open
  - Still in need of more faculty committee members
  - Q: Is there a limit on time a student can defer renewal of a funding award? A: Not any specific limit, though funding agencies may have limits
- College Report: CEOE (Clara Chan and Kelly Kerbawy, see slides)
  - Degree programs listed, new program being added (see slides)
  - Total enrollment is usually around 150, with 80 PhD students and 70 masters
  - Recent successes: New EmPower Program, expansion of Advisory Council mentoring program, new Grad writing courses and professional development, HUGS fellowship to help diversity, and 2 Schlumberger Foundation Faculty of the Future Fellowships
  - Comment from floor: CEOE has been partnering with OLLI recently
  - Future objectives for collaboration
    - logistic challenges of supporting students on 2 campuses
    - expansion of masters programs
    - Funding issues (TA lines, HUGS Fellowship, URM enrollment)

## New Business

- ICC proposals to be voted on next month (Richard Braun--see slides and draft attached)
- Discussion about the extent to which some procedural changes could be moved outside of the Bylaws. Some sentiment for that, presenter says would be ok but expresses some reasons to keep parts in bylaws also.
  - Suggest to replace Curriculog with reference to 'appropriate administrative platform.' Seems acceptable to discussants.
- Dean asks if time for an ad hoc committee to take a look at bylaws to see if revisions of this type need to be made on more widespread basis
  - Discussants express may be good idea
- Final text of proposals will be distributed in time for vote at May meeting (May 10)

Meeting adjourned at 4:45





# **Graduate College Council**

3rd Meeting of Spring 2021

12 April 2021



# Agenda

## Agenda Items

1. Call to order
2. Secretary's Report – (1 min)
  - a. Approval of agenda
  - b. Approval of minutes (from March meeting)
3. Dean's report and questions (Rossi) – (20 min)
  - a. Strategic plan update
  - b. Graduate Admissions update
  - c. Doctoral Hooding
  - d. Update on Covid-19 Issues and Policies, Q&A period
4. Update on Formation of New Standing Committee Proposals – (10 min)
  - a. Graduate Council Committee on DEI – Status of Committee Formation:
  - b. Advisory Committee on Graduate Online Education
  - c. Graduate Committee on Data Management
5. Standing reports – (5 min)
  - a. Graduate student report – GCG representative
6. Committee reports – (15 min)
  - a. Interdisciplinary Curriculum Committee (Richard Braun)
  - b. Graduate Student Life Committee (Amy Griffin)
  - c. Awards and Fellowships Committee (LaRuth McAfee)
7. College Liaison Reports – (15 min)
  - a. CEOE Program Report
  - b. Activities across Colleges that relate to Grad College mission
8. New business
  - a. Discussion of the proposed ICC bylaws changes (Richard Braun)
  - b. Any Graduate Council Members may bring an item before council for discussion
9. Adjourn

# Call to Order / Secretary's Report



## Agenda Items

1. Call to order
2. Secretary's Report
  - a. Approval of agenda
  - b. Approval of minutes (from March meeting)

## 3. Dean's Report and Questions

### Dean Rossi – (~20 min)

- a. Strategic plan update
- b. Graduate Admissions update
- c. Doctoral Hooding
- d. Update on Covid-19 Issues and Policies,
- e. Q&A period



# 4. Update on Committee Proposals

## On the Formation of New Standing Committee Proposals – Mark Parcels (10 min)

### A. Graduate Council Committee on DEI – Status of Committee Formation:

- Palaniappa Krishnan      CANR
- CAS
- Danielle Dixson              CEOE
- Mike Santare                COE
- Cole Galloway                CHS
- Erica Litke                    CEHD
- Kyle Emich                    LCBE
- Jessica Sowa                 Biden School
- Steve Kendus                Graduate College Admin. (website)
- LaRuth McAfee              Graduate College Admin.
- Mark Parcels                 Grad. College Exec. Com. (for set up and charge)

## 4. Update on Committee Proposals

### On the Formation of New Standing Committee Proposals –

#### B. Advisory Committee on Online Education

- George Irvine, PCS
- Nigel Caplan, ELI
- Rachel Klein, CEHD
- Awaiting word from nominees from Lerner and Engineering

#### C. Data Management and Assessment

- Several members being tapped from Engineering, CTAL, and CIS

## 5. Standing Reports

a. Graduate student report: –Famatta Perry, Graduate Student, CANR



## 6. Committee Reports

- Interdisciplinary Curriculum Committee (Richard Braun, chair)
- Graduate Student Life Committee (Amy Griffin, chair)
- Awards and Fellowships Committee (LaRuth McAfee, chair)

# ICC Report (slide 1 of 1)

- ICC meeting most non-Grad Council Mondays in 21S
  - Last meeting: March 29
  - Next: April 26
- Still working to advance
  - Graduate Certificate in Community Engagement (waiting to see in curriculog)
  - Graduate Certificate in Sustainability (met with organizers, waiting)
- Upcoming: Discussion of bylaws changes later this meeting
  - Fill in gaps in Section V re starting interdisciplinary programs
  - Modify Pathways to reflect practice in approval process
  - Point to resources

# Graduate Student Life Committee



- Amy Griffin, Chair – will share screen

# *Update on Nominations Processes for Graduate College Fellowships/Awards*

**LaRuth C. McAfee, Ph.D.**

Senior Assistant Dean, Graduate College

[mcafee@udel.edu](mailto:mcafee@udel.edu)

**Graduate College Council Meeting**

**April 12, 2021**



# *Current Status of Graduate College Fellowships/Awards*

## **Review of Doctoral Fellowship, Dissertation Fellowship nominees completed**

- Doctoral Fellowship – 62 nominees, 25 offers, 25 acceptances
- Dissertation Fellowship – 59 nominees, 25 offers, 24 acceptances

## **Review of nominees for Unidel Fellowship, new Graduate Scholar Award completed**

- Unidel Fellowship (goal of 10-12) – 34 nominees, 21 offers, eight (8) acceptances, nine (9) declines
- Graduate Scholar Award (goal of 25) – 40 nominees, 30 offers, 23 acceptances, four (4) declines

## **Review of Graduate Scholar Award renewals completed**

- 29 renewal requests submitted, all approved

## **Requests for Competitive Counteroffers ongoing**

- 23 requests to-date, 21 offers, eight (8) acceptances, five (5) declines



# Overall Summary for New Awards by Academic Program

	Nominations	Offers
Africana Studies	2	1
Applied Mathematics	2	1
Applied Physiology	3	2
Art History	8	6
Athletic Training	1	0
Bioinformatics Data Science	5	3
Biological Sciences	7	2
Biomechanics & Movement Science	6	2
Biomedical Engineering	8	4
Chemical Engineering	9	2
Chemistry & Biochemistry	15	5
Civil Engineering	5	0
Climatology	4	2
Communication Sciences and Disorders	9	3
Computer Science	4	2
Criminology	2	1
Data Science	1	0
Disaster Science & Management	6	4
Economic Education	2	1
Economics	1	0
Education	8	5
Educational Leadership	1	0
Educational Statistics and Research Methods	2	0
Electrical & Computer Engineering	10	4
Energy & Environmental Policy	1	0
English	8	2
Entomology & Wildlife Ecology	1	1
Fashion & Apparel Studies	1	0
Financial Services Analytics	2	0
Fine Arts	3	1

	Nominations	Offers
Geography	6	2
Geological Sciences	4	3
Health Behavior Science and Promotion	1	1
History	3	2
Human Development & Family Sciences	2	1
Linguistics	8	3
Marine Policy	1	1
Marine Studies	3	2
Marine Studies, Water Science & Policy	2	1
Materials Science & Engineering	9	3
Mathematics	2	0
Mechanical Engineering	9	3
Medical Sciences	2	0
Microbiology	1	0
MPH Public Health	1	1
MPP Public Policy	2	0
Music	2	2
Nursing Science	1	0
Oceanography	2	1
Physical Therapy	3	2
Physics	2	2
Plant & Soil Sciences	5	1
Political Science & International Relations	8	5
Preservation Studies	2	2
Psychological & Brain Sciences	10	3
School Psychology	2	0
Sociology	3	1
Urban Affairs & Public Policy	4	1
Water Science & Policy	2	0

# Overall Summaries for New Awards by Demographic Group

## All New Fellowships/Awards:

	Nominees	Offers	STEM Noms	STEM Offers
American Indian	2	1	1	1
Asian American	9	4	7	2
Black/African American	40	20	14	5
Hispanic/Latinx	17	9	12	6
Multiethnic	11	3	5	0
International	68	22	41	13
Unknown	6	2	2	1
White	85	36	53	21
URM	69	33	31	12
Female	138	62	71	28
Total	238	97	135	49

## New Graduate Scholar Awards:

	Nominees	Offers	STEM Noms	STEM Offers
First-generation college student	23	11	16	6
Member of racial or ethnic group historically underrepresented	54	25	21	8
Documented disability or chronic medical condition	6	3	1	0
Evidence of financial need	21	8	7	3
Unexpected extenuating personal circumstances	6	2	2	0
Other	6	1	4	1

# Summaries for Graduate Scholar Award Renewal

## Renewal Requests by Program:

	Nominations
Animal & Food Science	1
Biological Sciences	5
Biomedical Engineering	3
Chemistry & Biochemistry	3
Civil Engineering	1
Disaster Science & Management	1
Education	2
Educational Statistics & Research Methods	2
English	2
Entomology & Wildlife Ecology	1
Geological Sciences	1
Human Development & Family Sciences	1
Marine Studies	1
Mechanical Engineering	1
Psychology	1
School Psychology	1
Sociology	1
Urban Affairs & Public Policy	1

## Renewal Requests by Demographic/Identity:

	All	STEM
Asian American	1	1
Black/African American	7	1
Hispanic/Latinx	6	2
Multiethnic	4	3
White	11	10
URM	17	6
Female	24	13
First-generation college student	13	8
Documented disability or chronic medical condition	1	1
Evidence of financial need	9	5
Unexpected extenuating personal circumstances	7	3
Other	2	1
Total	29	19

# Summaries for Competitive Counteroffer

## Requests by Program:

	Nominees
American Material Culture	1
Art History	2
Bioinformatics Data Science	1
Chemistry & Biochemistry	1
Civil Engineering	1
Communication	2
Doctorate of Physical Therapy	1
Electrical & Computer Engineering	1
English	2
Fine Arts	2
Geography	1
Kinesiology & Applied Physiology	1
Oceanography	1
Political Science & International Relations	3
Psychological & Brain Sciences	3

## Requests by Demographic Group:

	Nominees	STEM Noms
Asian American	1	0
Black/African American	2	0
International	6	1
White	14	7
URM	2	0
Female	13	3
Total	23	8

# *Committee Members Needed!*

**Graduate College Council Awards & Fellowships Committee developed to make recommendations on Graduate College funding competitions/practices**

## **Potential topics for committee to discuss:**

- Timelines – did we take nominations too early this year?
- Requirements/format, importance of components (e.g., rubrics)
- Considerations of diversity – race/ethnicity, sex, disciplines, etc.
- Guidance/resources that would be helpful for programs
- How to handle prospective vs. continuing vs. 4+1/3+2 eligibility for Graduate Scholar Awards

**Committee also provides support for identifying faculty reviewers**

# 7. College Liaison Reports

## a. College Program Reports:

College of Earth, Ocean and the Environment

(to be provided by Assistant Dean for Graduate Services Kelli Kerbawy - will share screen)

College of Education and Human Development (May)

## b. Activities across Colleges that relate to Grad College mission

# 8. New Business: Proposed Changes for Graduate Council bylaws, Section V

Graduate Council Meeting

April 12, 2021

# Background for proposed changes

- Current bylaws at Graduate College Council [site](#)
- Interdisciplinary Curriculum Committee
  - Answers many of the same questions regarding starting programs
  - Found some gaps in Section V regarding founding programs
  - Drafted up proposed changes to that section
  - Approved in committee on March 29, 2021
- Main ideas
  - Rewrote a few small things
  - Modified pathways to reflect actual practice
  - Added background regarding needed materials and process



# Proposed changes to Section V



- Part A split  
Mechanics of  
Program Dev into  
two sections

assessment of Cross-College Interdisciplinary Graduate Programs (herein after Interdisciplinary). ~~These programs should balance their coursework across multiple departments within the program.~~

## **A. Philosophy of Interdisciplinary Programs**

Interdisciplinary graduate programs should address a major fundamental problem or complex societal issue requiring an interdisciplinary team of scholars. Such programs should be faculty-initiated and developed by those faculty directly involved in the areas to be included in terms of scholarship, education, and research. ~~It is recognized that program development is best conducted by those most intimately associated with the program areas, and by those tasked with actually carrying out the research, teaching, and mentorship missions of the University. Their focus will~~ The focus of new programs should be on using innovative and integrative approaches to produce the next generation of global leaders in science, education, social sciences, business, literature and the arts.

## **B. Mechanism of Program Development**

# Proposed changes to Section V



- Part A split Mechanics of Program Dev into two sections
- Advice given about developing program

## **B. Mechanism of Program Development**

Programs must be designed with constituent departments' faculty, resources and interests in mind. Developing a set of program requirements and strengths requires significant effort to communicate, refine and approve the proposal. Past cases have taken anything from a few months to a few years to develop a program.

Proposed programs should be discussed with the Associate Dean of the Graduate College, and the Interdisciplinary Curriculum Committee, to ensure they are developed in a manner consistent with University rules and practice. Seeking feedback on early proposal drafts may minimize difficulties that can occur in the approval process.

MOU templates or other agreement mechanisms should be developed by the Graduate Council and sent to the relevant deans and directors for consideration.

It may be helpful to know several things in advance:

# Background for proposed changes

- Current bylaws say each program must have a director and an associate/assistant director

- Revision states:  
1 or 2 dirs., and  
negotiable with  
Dean of Grad  
College

## D. Cross-College Interdisciplinary Program Organizational Structure

Cross-College Interdisciplinary Graduate Programs will be initiated and overseen by a ~~Program Director and an Associate or Assistant Program Director~~ **Program Director and/or an Associate or Assistant Program Director**. ~~These~~ **The person(s) in this (these) role(s)** will serve in a leadership capacity for the program and are charged with drafting the operational program information (see below), soliciting and securing faculty participation from the various departments and colleges participating in the program, and will be included as signatories on all graduate theses and dissertations conferred by the program. **The positions of Director and Associate/Assistant Director, and whether both are needed, is negotiable with the Graduate College Dean.**

# Proposed changes to Section V

- Part A split into two sections
- Advice includes Curriculog aspects

MOU templates or other agreement mechanisms should be developed by the Graduate Council and sent to the relevant deans and directors for consideration.

It may be helpful to know several things in advance:

1. The Curriculog process is collecting information within its form that is designed to go into the Acalog system that produces the academic catalog. Thus, your entries should be designed so that they are ready to appear, as entered for Curriculog, in the academic catalog.
2. The Curriculog form will have the approval letters and Program Policy Statement (PPS) appended to it.
3. The PPS is the outward facing document for the students, faculty and the world about the rules, policies and procedures for the program. As such, it should not contain material needed only for Curriculog or other parts of the proposal process, and it should be a standalone document ready for use with other students and faculty. The PPS should also be made “evergreen,” in the sense that it should not contain components such as lists of faculty members that may often change and require modification of the PPS. The program website is the suitable location for information about people, events and other aspects the program that can often change.

# Proposed changes to Section V

- Part E (was D) has list of needed items
- Executive Committee of Grad Council would remove the list and following paragraph

## E. Operational Information for the Establishment of a New Interdisciplinary Graduate Program: ~~(to be provided as forms)~~

Information about the approval process for new interdisciplinary programs can be found at <https://sites.udel.edu/facsen/program-approval-checklist/>. This site includes links to Curriculog and a site with proposal guidelines. Program proposals will need the following:

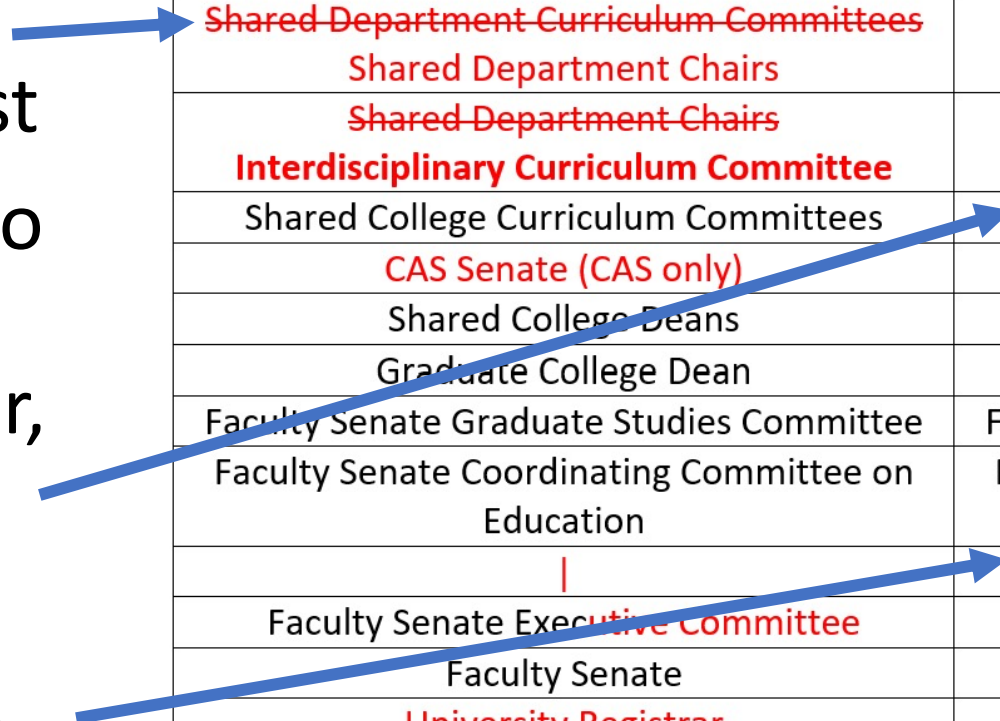
1. Curriculog Proposal. An overview about using Curriculog can be found at <http://www1.udel.edu/registrar/faculty/curriculog.html>.
2. Faculty Senate approval for its agenda item for an appropriate meeting. The request must include the Curriculog proposal.
3. Program Proposal (PPS). Program proposals must include these important documents: a PPS form available on the Registrar's website at <https://www1.udel.edu/registrar/faculty/pps/pps-form.pdf>; a Word version can be found at <https://www1.udel.edu/registrar/faculty/pps/pps-form.docx>.
4. Letters of Support from department chairs and College Deans, as well as the Librarian.
5. Course titles and credits for any new courses introduced for the new program. Each new course needs a separate Curriculog proposal, so that they can be included on the challenge list that is posted each year by the Registrar.
6. Annual budget showing financial resources to manage the program, including tuition revenue projections and other College resources.

The above materials must be submitted in Curriculog to the Registrar's office for assistance when you are ready to start the Curriculog process in order to avoid unnecessary delays or problems.

# Proposed changes to Section V

- Pathway A has more steps but may need departments first
- Pathway B has no Interdisc Program Director, needs departments
- EC: Committees may move

Pathway A. Interdisciplinary Programs Composed from Existing Programs	Pathway B. <i>De Novo</i> Interdisciplinary Programs
<del>Shared Department Curriculum Committees</del>	<b>Interdisciplinary Curriculum Committee</b>
Shared Department Chairs	
<del>Shared Department Chairs</del>	Interdisciplinary Program Director
<b>Interdisciplinary Curriculum Committee</b>	
Shared College Curriculum Committees	
<del>CAS Senate (CAS only)</del>	
Shared College Deans	
Graduate College Dean	Graduate College Dean
Faculty Senate Graduate Studies Committee	Faculty Senate Graduate Studies Committee
Faculty Senate Coordinating Committee on Education	Faculty Senate Coordinating Committee on Education
	<b>Budget Committee</b>
Faculty Senate Executive Committee	Faculty Senate Executive Committee
Faculty Senate	Faculty Senate
University Registrar	University Registrar
Provost	Provost
Administrative Data Final Review and Integration	Administrative Data Final Review and Integration



# Background for proposed changes

- There are also
  - Clarifying remarks about the pathways
  - Small clarification about interdisciplinary bylaws at the end



Questions?  
Comments?



## 9. Closing Business

### Timing of next meeting

- Monday, May 10, 3:30 – 4:30 PM
  
- Adjournment



# Graduate College Council

Dean's Remarks  
12 April 2021

# Update: Strategic planning



~~October 30~~ November 17: Working groups charged.

~~November 30~~ ~~December 15~~ January 8: Working groups deliver recommendations objectives, metrics, action items and reasoning.

~~December~~ January 8 through January 15 22: Graduate College coordinates working group recommendations.

January 15 through February 15 22: **Draft of integrated strategic plan released to working groups for revision and polishing. Meeting with strategic planning groups.**

February 15 22-March 15 22: Draft strategic plan released to Graduate Council for comment.

March 30: Release of Graduate College Strategic Plan.

# Update: Strategic planning

The process is dynamic. The President's office is leading an effort to update his strategic plan, and there are significant synergies with ours. Also, the Graduate College has already accomplished some of the tasks outlined in January/February.

# Update: Strategic planning

Samples.

Objective: The Graduate College will support and amplify interdisciplinary graduate and postdoctoral research activity.

Objective: The Graduate College will develop a graduate culture that values differences with the following properties.

- Welcomes and transitions new students to the University of Delaware.
- Develops traditions that make the UD graduate experience cohesive and empathetic.
- Fosters positive cross-racial and cross-cultural interactions and experiences.
- Has focused programs that support traditionally marginalized populations.

# Update: Strategic planning

More samples:

Objective: The Graduate College will develop, deploy and amplify positive research mentorship practices.

Objective: The UD Graduate College, in collaboration with partners from within and outside the institution, will build data- and outcome-driven, integrated and holistic graduate professional development resources that help them thrive during their time on campus and beyond.

Objective: The Graduate College will work with partners to create innovative on-ramps to graduate education from diverse populations of prospective students.

# Update: Application trends (Apr 6)

Graduate Admissions Year-Over-Year Report  
 Highlight table by college  
 Calendar Year 2021 Applications as of 4/6/2021  
 Terms: Fall & Summer

Applied Academic Group	Applied Academic ..	Applied		Admitted		Awaiting Decision	
		Total	YTD	Accepted	Awaiting Response	Total	YTD
<b>Grand Total</b>		<b>4,911</b>	<b>1,751</b>	<b>794</b>	<b>670</b>	<b>1,976</b>	
		4,140	1,616	547	841	1,305	
		+19%	+8%	+45%	-20%	+51%	
Agriculture & Nat Resources	AG	153	75	42	25	64	
		159	70	23	37	84	
		-4%	+7%	+83%	-32%	-24%	
Arts and Sciences	AS	1,667	434	166	172	716	
		1,204	461	142	240	267	
		+38%	-6%	+17%	-28%	+168%	
Business and Economics	BE	332	162	93	59	108	
		407	187	61	111	96	
		-18%	-13%	+52%	-47%	+13%	
Earth, Ocean, and Environment	MS	177	50	21	17	101	
		151	42	15	21	101	
		+17%	+19%	+40%	-19%	0%	
Education & Human Development	EH	287	115	66	32	123	
		244	101	53	39	87	
		+18%	+14%	+25%	-18%	+41%	
Engineering	EG	1,266	527	188	265	553	
		1,221	461	98	300	430	
		+4%	+14%	+92%	-12%	+29%	
Health Sciences	HN	757	281	165	56	199	
		617	225	126	57	205	
		+23%	+25%	+31%	-2%	-3%	
Public Policy & Administration	PA	272	107	53	44	112	
		137	69	29	36	35	
		+99%	+55%	+83%	+22%	+220%	

Current Year As-of Count. YDY Change. YOY Change Indicator and Previous Year As-of Count broken down by GRAD Status Group 1

Detailed reports are being circulated to directors and chairs via email every week.

Comp. Counter Offers: 21  
 8 accepts  
 4 declines  
 9 awaiting response

# Update: Application trends (Apr 6)

Graduate Admissions Year-Over-Year Report  
 Highlight table by plan type/citizenship  
 Calendar Year 2021 Applications as of 4/6/2021  
 Terms: Fall & Summer

Applied Academic Plan Type Code	US			International		
	Applied	Admitted		Applied	Admitted	
		Total	Accepted		Total	Accepted
Grand Total	2,902 2,223 +31%	1,121 978 +15%	457 403 +13%	2,009 1,917 +5%	630 638 -1%	337 144 +134%
Certificate	5 8 -38%	2 5 -60%	1 4 -75%	1 1 0%	0 1 -100%	0 1 -100%
Certificate - Online	36 53 -32%	9 8 +13%	8 7 +14%	0 2 -100%	0 0 0%	0 0 0%
Doctoral Degree	1,641 1,234 +33%	525 542 -3%	162 193 -16%	1,237 1,088 +14%	329 291 +13%	153 70 +119%
Master's Degree	1,136 858 +32%	547 391 +40%	262 181 +45%	762 822 -7%	298 344 -13%	182 72 +153%
Master's Degree - Online	84 70 +20%	38 32 +19%	24 18 +33%	8 3 +167%	3 1 +200%	2 0 +200%

Current wait for visa is 4 months or less. This is likely to go down thanks to advocacy from IHE organizations (e.g. AAU).

# Update: Application trends (Apr 6)

Graduate Admissions Year-Over-Year Report

Highlight table by plan type/URM status

US Citizens/Permanent Residents only

Calendar Year 2021 Applications as of 4/6/2021

Terms: Fall & Summer

Applied Academic Plan Type Code	URM			Non-URM or not reported		
	Applied	Admitted		Applied	Admitted	
		Total	Accepted		Total	Accepted
Grand Total	513 366 +40%	191 153 +25%	79 81 -2%	2,389 1,857 +29%	930 825 +13%	378 322 +17%
Certificate	3 2 +50%	1 1 0%	1 0 +100%	2 6 -67%	1 4 -75%	0 4 -100%
Certificate - Online	7 7 0%	2 1 +100%	1 1 0%	29 46 -37%	7 7 0%	7 6 +17%
Doctoral Degree	279 193 +45%	91 73 +25%	28 34 -18%	1,362 1,041 +31%	434 469 -7%	134 159 -16%
Master's Degree	208 152 +37%	92 76 +21%	45 44 +2%	928 706 +31%	455 315 +44%	217 137 +58%
Master's Degree - Online	16 12 +33%	5 2 +150%	4 2 +100%	68 58 +17%	33 30 +10%	20 16 +25%

Current Year As-of Count, YOY Change, YOY Change Indicator and Previous Year As-of Count broken down by Domestic Ethnicity Domestic URM Indicator (group), GRAD Status Group 1 and GRAD Status Group 2 vs.



# Doctoral Hooding Update



We plan to have a Doctoral Hooding Ceremony this year.\*

**Who:** All PhD recipients from 2020 and 2021. Over 100 students have signed up already. Each student can bring two guests.

**When:** May 27th at 4:00 pm.

**Where:** The Stadium.

<https://commencement.udel.edu>

# Update: COVID 19

- Vaccination program is now reaching down to adults 16+.
- Vaccination events are occurring on and near campus.
- Summer undergraduate research on campus is permitted. Housing...
- At this time, students are not being required to have been vaccinated, but it is encouraged.
- Priority is being given to preparations for an on-campus Fall.

Ground truth:

<https://coronavirus.delaware.gov/vaccine/>

<https://www.udel.edu/home/coronavirus/>

<https://www.udel.edu/home/coronavirus/return/faq/#vaccinations>

# Reporting to the Faculty Senate

Our By-laws require that "the Dean of the Graduate College shall provide an annual report to the Senate to be presented as an agenda item of the Faculty Senate during either the April or May Faculty Senate meeting."

It will be added to the May Faculty Senate agenda.

# Postdoc Town Hall findings

The Graduate College will be doing more to support our 200+ postdocs.

- We're going to welcome them to campus when they arrive.
- We're looking for ways to connect them with one another.
- We're going to accelerate programming designed to help them professionally.

# Friday Director's meeting: Peer mentoring

At our Friday Directors Meeting, we will have peer mentoring presentations and a panel discussion.

Mentor Collective is a company that provides peer and alumni matches and training. We will learn more about what they can provide to our graduate students.



# Appeal: Awards committee

We give out a substantial number of competitive fellowships every year (Doctoral, Dissertation, Graduate Scholars, Unidel Graduate Fellowships).

They support students.

They advance graduate education by incentivizing what we value (opportunity, quality, diversity, supportive units).

The Graduate College needs your help. Please consider serving or nominating a talented person to serve. Contact LaRuth ([mcafee@udel.edu](mailto:mcafee@udel.edu)).

# Questions?



# Graduate Student Life Committee Report

- Time-off policy approval
  - Students supported on TA: not eligible for time-off beyond when the University is officially closed
  - Students supported on RA: minimum of two weeks vacation
  - Students supported on GA: expected to be on task during the contract dates when the University is officially open
- Family leave policy is being updated. Current policy:
  - Students can take an unpaid full semester leave of absence or a paid 6 week parental accommodation (limited to 2 accommodation periods)
- Support of international students
  - Request for time for a student rep to speak at the May council meeting



## CEOE Degree Programs

M.A. Geography and Spatial Sciences  
M.S. Geography and Spatial Sciences  
M.S. Geology (Earth Sciences)  
M.S. Oceanography  
M.S. Physical Ocean Science and Engineering (P.O.S.E.)  
M.M.P. Marine Policy  
M.S. Marine Biosciences

### **Interdisciplinary degrees:**

M.S. Microbiology  
Ph.D. Microbiology  
M.S. Water Science and Policy  
Ph.D. Water Science and Policy



Ph.D. Climatology  
Ph.D. Geography  
Ph.D. Geology (Earth Sciences)  
Ph.D. Marine Policy  
Ph.D. Oceanography  
Ph.D. Physical Ocean Science and Engineering (P.O.S.E.)  
Ph.D. Marine Biosciences

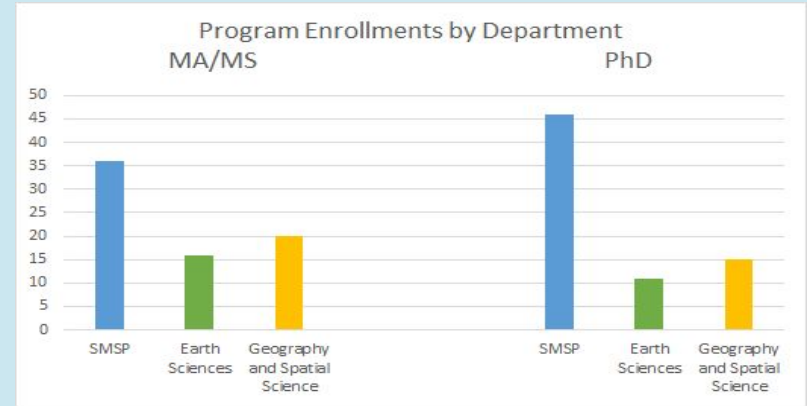
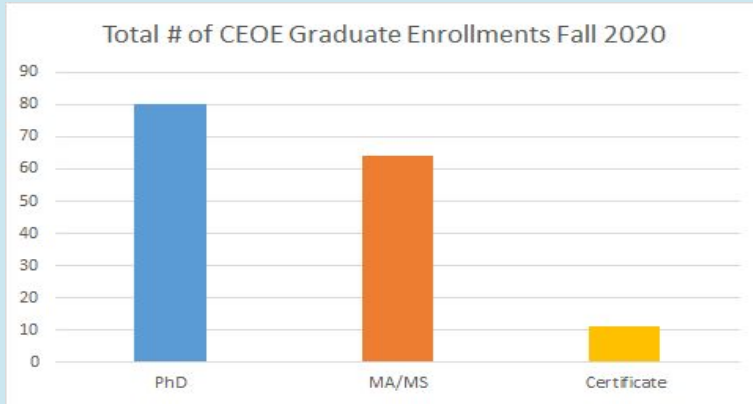
### **Certificate Programs:**

Geographic Information Systems (GIS)  
Minerals, Materials and Society  
Wind Power Science, Engineering and Policy

**Pending upon approval: GIScience and Data Analytics +1 Program**

**Future discussion of renaming some degrees in School of Marine Science and Policy**

## Fall 2020 Enrollment Numbers



## Recent Successes!

*Establishment of a CEOE EmPower Program*

*Expansion of our Dean's Advisory Council Mentoring Program*

*Graduate Writing Courses that are supporting and developing critical student skills in proposal writing and research*

*Expanded opportunities in professional development programming*

*HUGS Fellowship has helped diversify our student enrollment*

*2 students awarded Schlumberger Foundation Faculty of the Future Fellowships*



## Future Objectives for Collaboration:

- *Continued logistical challenges of supporting students across two campuses*
- *Development and expansion of professional masters degrees*
- *Funding Issues:*
  - *Funding for new TA lines (currently no opportunities/pipelines to request expansion)- the majority of CEOE students are admitted with funding*
  - *Continued funding for HUGS Fellowship faces challenges*
  - *Continued support for URM graduate student recruitment*

## Proposed Bylaws Changes Regarding Interdisciplinary Programs

Version 4 Clean, 29 March 2021

### Notes:

This first page details version details such as version dates and sections modified, as well dates for proposal progress through the process. This is the clean version, there is also a marked up version.

### Sections Modified:

The sections where changes are proposed are in Section V of the Graduate College Bylaws, located at [https://grad.udel.edu/wp-content/uploads/2020/04/2019-GraduateCollegeBylawsFINALAPPROVEDwithAmendments04132020\\_JZ.pdf](https://grad.udel.edu/wp-content/uploads/2020/04/2019-GraduateCollegeBylawsFINALAPPROVEDwithAmendments04132020_JZ.pdf)

### Proposal Progress:

<b>Level</b>	<b>Discussion Date</b>	<b>Approval Date</b>	<b>Vote Tally (if applicable)</b>
Interdisciplinary Curriculum Committee	March 15, 29, 2021	March 29, 2021	Yes: 4 No: 0 Not voting: (3 absent)
Graduate College Council			Yes: No: Not voting:
Graduate College Dean	--		--
Faculty Senate			Yes: No: Not voting:

## **V. Cross-College Interdisciplinary Graduate Programs**

A Cross-College Interdisciplinary Graduate Program is a course of graduate study composed of coursework across two (2) or more departments across different colleges. The following bylaws are for the development, administration, approval, and assessment of Cross-College Interdisciplinary Graduate Programs (herein after Interdisciplinary).

### **A. Philosophy of Interdisciplinary Programs**

Interdisciplinary graduate programs should address a major fundamental problem or complex societal issue requiring an interdisciplinary team of scholars. Such programs should be faculty-initiated and developed by those faculty directly involved in the areas to be included in terms of scholarship, education, and research. The focus of new programs should be on using innovative and integrative approaches to produce the next generation of global leaders in science, education, social sciences, business, literature and the arts.

### **B. Mechanism of Program Development**

Programs must be designed with constituent departments' faculty, resources and interests in mind. Developing a set of program requirements and strengths requires significant effort to communicate, refine and approve the proposal. Past cases have taken anything from a few months to a few years to develop a program.

Proposed programs should be discussed with the Associate Dean of the Graduate College, and the Interdisciplinary Curriculum Committee, to ensure they are developed in a manner consistent with University rules and practice. Seeking feedback on early proposal drafts may minimize difficulties that can occur in the approval process.

MOU templates or other agreement mechanisms should be developed by the Graduate Council and sent to the relevant deans and directors for consideration.

It may be helpful to know several things in advance:

1. The Curriculog process is collecting information within its form that is designed to go into the Acalog system that produces the academic catalog. Thus, your entries should be designed so that they are ready to appear, as entered for Curriculog, in the academic catalog.
2. The Curriculog form will have the approval letters and Program Policy Statement (PPS) appended to it.
3. The PPS is the outward facing document for the students, faculty and the world about the rules, policies and procedures for the program. As such, it should not contain material needed only for Curriculog or other parts of the

proposal process, and it should be a standalone document ready for use with other students and faculty. The PPS should also be made “evergreen,” in the sense that it should not contain components such as lists of faculty members that may often change and require modification of the PPS. The program website is the suitable location for information about people, events and other aspects the program that can often change.

Deviating from these steps may lead to delays in the process. More detail about these and other components are given in documents available in the Graduate College webpages [specific link needed, to be added here when ready].

### **C. Justification for Program Development**

Each new program must provide clear support for programming from participating departments and justification for its formation. Justifications for new Cross-College Interdisciplinary Programs may include:

1. Established education, research history, or trends observed or anticipated in a proposed interdisciplinary area (e.g., communicated national funding priorities, observed opportunities, etc.).
2. The existing talent, desire, and resources available to support the proposed area.
3. Current and/or anticipated collaboration in complementary scholarship fields or disciplines.
4. University investment priorities designed to increase the impact of education or research in a particular area.
5. Letters of support from the departments of the faculty that are participating in the new program

### **D. Cross-College Interdisciplinary Program Organizational Structure**

Cross-College Interdisciplinary Graduate Programs will be initiated and overseen by a Program Director and/or an Associate or Assistant Program Director. The person(s) in this (these) role(s) will serve in a leadership capacity for the program and are charged with drafting the operational program information (see below), soliciting and securing faculty participation from the various departments and colleges participating in the program, and will be included as signatories on all graduate theses and dissertations conferred by the program. The positions of Director and Associate/Assistant Director, and whether both are needed, is negotiable with the Graduate College Dean.

The hierarchy for these programs will be as follows (highest authority at top):

*Table 1. Approval hierarchy*

Provost
Graduate College Dean
Program Director/Assoc. Director
Participating Faculty

### **E. Operational Information for the Establishment of a New Interdisciplinary Graduate Program:**

Information about the approval process for new interdisciplinary programs can be found at <https://sites.udel.edu/facsen/program-approval-checklist/>. This site includes links to Curriculog and a site with proposal guidelines. Program proposals will need the following:

1. Curriculog Proposal. An overview about using Curriculog can be found at [http://www1.udel.edu/registrar/faculty\\_staff/curriculog.html](http://www1.udel.edu/registrar/faculty_staff/curriculog.html).
2. Faculty Senate Resolution for its agenda at the appropriate meeting. The resolution will be inside the Curriculog proposal.
3. Program Policy Statement (PPS). A PDF template for these important documents can be found on the Graduate College website at <https://www1.udel.edu/gradoffice/forms/ppstatement.pdf>; a Word version can be found by replacing .pdf with .doc.
4. Letters of Support from relevant Department Chairs and College Deans, as well as the Library.
5. Course titles and catalog descriptions for any new courses introduced for the new program. Each new course will need a separate Curriculog proposal, so that it will appear in the course challenge list that is posted each year by the Registrar.
6. Annual budget for the program and the current financial resources to manage the program. The budget should include a tuition revenue projection for the Graduate College Dean.

The above materials must be submitted in Curriculog; contact the Registrar's office for assistance when you are ready to start the Curriculog process in order to avoid unnecessary delays or problems.

### **F. Interdisciplinary Program Temporary Status Approval Process**

Adoption of proposed Interdisciplinary Graduate Programs (including certificate, non-thesis Masters, M.A./M.S., and Ph.D.), upon completion of the appropriate submission form through Curriculog, will require the generation of a resolution for approval by a vote of the Faculty Senate. The process for submitting an



Interdisciplinary Graduate Program will require approval on Curriculog using either of the following Pathways shown in Table 2 (depending on the initiating entity).

*Table 2. Approval Pathways*

<b>Pathway A. Interdisciplinary Programs Composed from Existing Programs</b>	<b>Pathway B. De Novo Interdisciplinary Programs</b>
Shared Department Chairs	<b>Interdisciplinary Curriculum Committee</b>
<b>Interdisciplinary Curriculum Committee</b>	Interdisciplinary Program Director
Shared College Curriculum Committees	
CAS Senate (CAS only)	
Shared College Deans	
Graduate College Dean	Graduate College Dean
Faculty Senate Graduate Studies Committee	Faculty Senate Graduate Studies Committee
Faculty Senate Coordinating Committee on Education	Faculty Senate Coordinating Committee on Education
	Budget Committee
Faculty Senate Executive Committee	Faculty Senate Executive Committee
Faculty Senate	Faculty Senate
University Registrar	University Registrar
Provost	Provost
Administrative Data Final Review and Integration	Administrative Data Final Review and Integration

Regarding Pathway A, the Curriculog software cannot accommodate the Shared Department Curriculum Committees in the approval list. Thus, the Shared Department Chairs are the initial level for approval of a Pathway A, and it is their responsibility to ensure departmental faculty approval (according to departmental practice) prior to giving the Department Chair approval in the Pathway A approval process. For programs involving the College of Arts and Science (CAS), there is a step for the CAS Senate to approve the process between the CAS College Curriculum Committee and the CAS Dean. (This step is present because CAS is a large college and has its own Faculty Senate).

Regarding Pathway B, it is implied that any needed approval of the constituent department faculty, according to that department's bylaws and practice, will be obtained as part of the letters of support from the Department Chairs. A Budget Committee step occurs prior to the Faculty Senate Executive Committee as of the 2020-2021 academic year.

Regarding both Pathways, the steps after the Faculty Senate approval for the Registrar and for the Administrative Data Final Review and Integration are largely checks on the presence and accuracy of all relevant data to be implemented in the University catalog.

### **G. Interdisciplinary Program Assessment**

In the establishment of new interdisciplinary programs, the proposed director(s) must outline their outcome goals for the program, in terms of target numbers of graduate students trained, the level of this training (e.g., non-thesis, Master's or Doctorate), the level of faculty involvement (numbers, departments, positions). For example, what would their successful program look like in 5 (M.A./M.S.) or 7 (Ph.D.) years? This outline would be completed in consultation with the Dean of the Graduate College and would set mutually-agreed upon annual goals for recruitment, retention, and degree progress/completion.

#### Preliminary Assessment (during provisional 5-year approval)

Director(s) of a program must provide to the Graduate College Dean an annual statement of number of students matriculating into the program, the number of faculty advisers within the program, the progress of students in the program (in terms of degree completion milestones), the numbers of presentations and publications made by students and faculty specific to this program, as well as the teaching and service activity related to the program. These data will be collected by the office of the Dean of the Graduate College and will be followed by a verbal and written appraisal each year to assess progress of the program.

### **H. Program Permanent Status Approval**

The existing permanent program approval process already contained in the faculty handbook will be used to grant permanent status to programs.

### **I. Governance of Such Programs**

Each interdisciplinary program should be governed according to their own bylaws that were developed for the program proposals. Those bylaws should include mechanisms for modifying the bylaws.